

EXPRESSION OF INTEREST (EOI)

**Title of Consulting Service: Provincial Motorable
Bridge Implementation Service (PMBIS)**

Method of Consulting Service: National

Project Name : Provincial Motorable Bridge Implementation Service (PMBIS)

EOI : TID/KOSHI/EOI/2081/82-02

Office Name: Transport Infrastructure Directorate, Itahari, Sunsari

Office Address: Itahari, Sunsari Itahari Sunsari

Funding agency : Government Budget

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A. Request for Expression of Interest

Request for Expression of Interest

Government of Nepal (GoN)

Name of Employer: Transport Infrastructure Directorate, Itahari, Sunsari

Date: 07-07-2025 00:00

Name of Project: Provincial Motorable Bridge Implementation Service (PMBIS)

1. Government of Nepal (GoN) has allocated fund toward the cost of Provincial Motorable Bridge Implementation Service (PMBIS) and intend to apply portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service
2. The Transport Infrastructure Directorate, Itahari, Sunsari now invites Expression of Interest (EOI) from eligible consulting firms ("consultant") to provide the following consulting services: Provincial Motorable Bridge Implementation Service (PMBIS)
3. Interested eligible consultants may obtain further information and EOI document free of cost at the address Transport Infrastructure Directorate, Itahari, Sunsari, Transport Infrastructure Directorate, Itahari, Sunsari
Itahari, Sunsari
Itahari, Sunsari
Koshi Pradesh
Nepal during office hours on or before 22-07-2025 12:00 or visit e-GP system www.bolpatra.gov.np/egp or visit the client's website www.tiditahari.koshi.gov.np
4. Consultants may associate with other consultants to enhance their qualifications.
5. Expressions of interest shall be delivered online through e-GP system www.bolpatra.gov.np/egp or manually to the address [insert: Name of the client and address] on or before 22-07-2025 12:00
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. EOI will be assessed based on Qualification 50.0 %, Experience 40.0 %, and Capacity 10.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
8. Minimum score to pass the EOI is 60

B. Instructions for Submission of Expression of Interest

Instructions for Submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms and the maximum number of partners in JV shall be limited to three.
2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment).
3. This expression of interest is open to all eligible consulting firm.
4. In case, the applicant is individual consultant, details of similar assignment experience, their location in the previous 4 years and audited balance sheet and bio data shall be considered for evaluation.
5. The assignment has been scheduled for a period of 48 Months. Expected date of commencement of the assignment is 2025-07-16.
6. A Consultant will be selected in accordance with the QCBS method.
7. Expression of Interest should contain following information:
 - (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
 - (ii) Applicants shall provide the following information in the respective formats given in the EOI document:
 - EOI Form: Letter of Application (Form 1)
 - EOI Form: Applicant's Information (Form 2)
 - EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))
 - EOI Form: Capacity Details (Form 4)
 - EOI Form: Key Experts List (form 5).
8. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
9. The Expression of Interest (EOI) document must be duly completed and submitted by electronically only using the forms and instructions provided by the system.
10. The completed EOI document must be submitted on or before the date and address mentioned in the "Request for Expression of Interest". In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.

C. Objective of Consultancy Services or Brief TOR



Terms of Reference (ToR) in Brief

Name of Project: Provincial Motorable Bridge Implementation Service

Location: Koshi Province

1. **Background:** The Swiss Agency for Development and Cooperation (SDC) has been providing Technical Assistance (TA) to the Government of Nepal (GoN) for the implementation of Motorable Local Roads Bridge Programme, Phase-IV in all seven provinces. CIAS-MEH JV, on behalf of SDC, provides TA through the Local Roads Bridge Support Unit (LRBSU). The Phase IV, also designed as exit phase, was initiated on January 2020 and is scheduled to conclude by June 2025, with an extension of 6 months to the initially planned completion date in December 2024. In this context, it has been recognized that a motorable bridge design and construction supervision management support team will be required to the provincial team to ensure the proper management of the bridge projects after the exit of SDC TA. It was discussed, procurement of a consulting services for the Provincial Motorable Bridge Implementation Services (PMBIS)".

2. **Objective and Scope of the Works:** The main objective of this consulting service is;

To provide technical assistance to various stakeholders of Koshi Province Government, including MoPID/TID/IDOs ("the Client"), throughout the complete implementation process of motorable bridge projects. The assistance should cover planning / budgeting, DPR finalization, support in construction supervision and contract management of motorable bridges.

The scope of works to be done by the Consultant for the PMBIS, under this consulting service contract, is outlined below, but not limited to;

- Assist in verification of DPRs prepared by design consultants.
- Assist in preparation of bid documents and bid evaluation, as and when required.
- Provide support for construction supervision and contract management, as and when required.
- Assist in other works related with the implementation of motorable bridge projects & in the other projects execute through TID.

3. **Team Composition:** The consultant shall deploy a team of following personnel as and when required.

The composition of the team will be as follows:

1

S.N.	Post	Minimum Requirement		Inputs
		Qualification	Experience	
1.	Team Leader / Construction Manager (1 Nos.)	Master degree in any civil engineering related subjects	General Experience: 15 years Specific Experience: 7 years in Bridges & Roads	12 months/yrs
2.	Senior Bridge Design Engineer (1 Nos.)	Master' Degree Structural Engineering	General Experience: 10 years Specific Experience: 5 years in Bridges & Roads	150 days/yrs.
3.	Hydrologist (1 Nos.)	Master' Degree in Water Resources or Equivalent	General Experience: 10 years Specific Experience: 5 years in Bridges & Roads	50 days/yrs.
4.	Geo-technical Engineer (1 Nos.)	Master' Degree in Geotechnical Engineering	General Experience: 10 years Specific Experience: 5 years in Bridges & Roads	100 days/yrs.
5.	Geologist (1 Nos.)	Master' Degree in Geology	General Experience: 10 years Specific Experience: 5 years in Bridges & Roads	25 days/yrs.
6.	Bridge Engineer (3 Nos.)	Bachelor Degree in Civil Engineering		12 months/yrs.

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The task of the respective persons are as stated below but not limited to:

Team Leader / Construction Manager	• Overall management of the entire technical assistance to the province government • Managing the requests of the PG by creating the task order and getting it approved from the PG • Regular contract management support to the PG • Regular procurement management support to the PG • Manage site visit
Senior Bridge Design Engineer	• Managing the design verification of the non-simple bridges as requested by the Team Leader • Finalize the design changes as and when required • Requesting and managing the inputs of the other experts, as and when required • Making site visits when required
Hydrologist	• Perform hydrological hydraulics analysis, as when requested • Making recommendations regarding river training works • Making site visits when required • Assist TL and SBDE and Bes in bridge design verification works
Geo-technical Engineer	• Perform geo-technical analysis, as and when requested • Making recommendations regarding bridge foundations, slope stabilities and retaining structures • Making site visits when required • Assist TL and SBDE and Bes in bridge design verification works
Geologist	• Making geo-logical assessment, as and when requested • Making recommendations regarding foundation excavations and slope stability • Making site visits when required • Assist TL and SBDE and Bes in bridge design verification works
Bridge Engineer	• Making design drawings, cost estimates • Verification of the bridge design reports • Making frequent site visits, as instructed by the Team Leader

4. **Duration:** The consulting service for Provincial Motorable Bridge Implementation Service contract shall be of 48 months from the date of agreement.

5. **Working Modality:**

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It is a Time-Based contract. A core team of Team leader/Program Coordinator and 3 bridge engineers will be stationed in the premises of the TID and the office space provided by the TID. The consultant shall maintain the daily time sheet with the brief detail of the works done.

Normal design verifications, assistance in procurement management, construction supervision and contract management support will be provided by the core team.

The other experts will be engaged as and when required. For each engagement, the employer shall issue a "Task Order" specifying the works to be done and number of days required to complete "The Task". The examples of the task are:

- 1) Support in construction supervision and design changes
- 2) Special Design Verifications
- 3) Contract Management

6. Reporting and Payments:

The consultant shall submit the following reports and documents:

- For the regular service, the team members will submit the Time-Sheet.
- For a specific exert service, that is required from the consultant, the Client will issue a "Task Order", stating the specific task to be performed as well as indicating the number of days required from one or more than one number of the consultant's team.
- After each specific task, the consultant shall submit the relevant report.
- For a design verification task, the consultant shall submit the design verification report, separately.

The consultant shall submit a "Monthly Report" and Invoice after the completion of each month. The invoice needs to include:

- The Time Sheet of regular team members.
- The summary of the bridge design verification done.
- The number of person days of the experts involved (with brief description of the task performed)
- The monthly agreed rate of office management.
- The cost of travel and additional per diems (apart from daily remuneration) during site visit is provided as indicated below.

1,500.00 / day (half day on arrival and departure)	Max 3,500 / night Based on the actual invoice
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7. Office Management:

The client shall provide an office space enough for 6 persons (4 regular and 2 additional for

4



experts) along with furniture (working tables, chairs and racks), electricity as well as internet connectivity.

The consultant shall arrange the office equipment like computers for the working personnel, one A3 printer (including consumables/papers and maintenance), LAN within the office space to manage printer, office stationaries/consumables. The client shall pay an agreed monthly amount to the Consultant for the office equipment and management as stated here


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D. Evaluation of Consultant's EOI Application

Evaluation of Consultant's EOI Application

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

i) Eligibility & Completeness Test

Sl. No.	Criteria Title	Compliance
1	Corporate Registration	
2	Tax Clearance of F/Y:- 2080/81	
3	VAT/PAN Registration	
4	EOI Form 1: Letter of Application	
5	EOI Form 2: Applicant's Information Form	
6	EOI Form 3: Experience (3(A) and 3(B))	
7	EOI Form 4: Capacity	
8	EOI Form 5: Qualification of Key Experts	
9	In case of a natural person or firm/institution/company which is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be eligible consultant.	
10	If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV shall not be eligible to participate in procurement process till the concerned Court has not issued the decision of clearance against the Corruption Charges.	

ii) EOI Evaluation Criteria

A. Qualification

Sl. No.	Criteria	Minimum Requirement
1	Qualification of Key Experts	1. Team Leader / Construction Manager: Master degree in any civil engineering related Subject. 2. Senior Bridge Design Engineer: Master Degree in Structural Engineering. 3. Hydrologist: Master Degree in Hydrology or equivalent. 4. Geo-technical Engineer: Master Degree in Geotechnical Engineering. 5. Geologist: Master Degree in Geology 6. Bridge Engineer: Bachelor' Degree in Civil Engineering
2	General Experience of Key Experts	1. Team Leader / Construction Manager : General Experience of 15 years 2. Senior Bridge Design Engineer: General Experience of 10 years 3. Hydrologist : General Experience of 10 years 4. Geo-technical Engineer : General Experience of 10 years 5. Geologist: General Experience of 10 years 6. Bridge Engineer: General Experience of 7 years
3	Specific Experience of Key Experts	1. Team Leader / Construction Manager : 7 years of Specific Experience in roads and bridges 2. Senior Bridge Design Engineer: 5 years of Specific experience in bridge design 3. Hydrologist : 5 years of Specific experience in bridge design 4. Geo-technical Engineer : 5 years of Specific experience in bridge design 5. Geologist: 5 years of Specific experience in bridge design

Sl. No.	Criteria	Minimum Requirement
		6. Bridge Engineer: 5 years of Specific experience in bridge design

Score: 50.0

B. Experience

Sl. No.	Criteria	Minimum Requirement
1	General experience of Consulting Firm	Minimum 5 Nos of DPR Preparation of any kind of infrastructure. (completed within last 7 years)
2	Specific Experience of Consulting Firm within last 7 years	Minimum 5 Nos of DPR Preparation of bridge & Supervision of Bridge Site. (completed within last 7 years)
3	Similar Geographical Work experience	Minimum Work experience in 5 districts of Koshi Province.

Score: 40.0

C. Capacity

Sl. No.	Criteria	Minimum Requirement
1	Financial Capacity	Average turnover of best four fiscal years in consulting services in last 7 years should be, AAT $\geq$ NRs. 18 Million
2	Infrastructure/equipment related to the proposed assignment.	Total Station-1 Nos. Level -1 Nos.
3	Number of Regular Professional Staff	Senior Bridge Design Engineer- 1 Nos. Geo-technical Engineer- 1 Nos.

Score: 10.0

Minimum score to pass the EOI is: 60

Note : If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such consultant's proposal shall be excluded during the evaluation.

E. EOI Forms & Formats

E. EOI Forms & Formats

Form 1. Letter of Application

Form 2. Applicant's information

Form 3. Experience (*General, Specific and Geographical*)

Form 4. Capacity

Form 5. Qualification of Key Experts

Standard EOI Document

1. Letter of Application

(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date:

To,

Full Name of Client: _____

Full Address of Client: _____

Telephone No.: _____

Fax No.: _____

Email Address: _____

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by **[Insert name of Client]** as Consultant for **[Insert brief description of Work/Services]**.
2. Attached to this letter are photocopies of original documents defining:
 - a) the Applicant's legal status;
 - b) the principal place of business;
3. **[Insert name of Client]** and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. **[Insert name of Client]** and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.¹
5. All further communication concerning this Application should be addressed to the following person,

[Person]

[Company]

[Address]

[Phone, Fax, Email]
6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or

¹ Applications by joint ventures should provide on a separate sheet, relevant information for each party to the Application.

Standard EOI Document

business and our Company/firm has not been declared ineligible.

7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

Signed :

Name :

For and on behalf of (name of Applicant or partner of a joint venture):

Standard EOI Document

2. Applicant's Information Form

(In case of joint venture of two or more firms to be filled separately for each constituent member)

1. Name of Firm/Company:
2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd/ Public Sector/ NGO*)
3. Date of Registration / Commencement of Business (*Please specify*):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No; Fax No; E-Mail Address
7. Name of Authorized Contact Person / Designation/ Address/Telephone:
8. Name of Authorized Local Agent /Address/Telephone:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)

3. Experience

3(A). General Work Experience

(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried out
1.						
2.						
3.						
4.						
5.						
6.						
7.						

Standard EOI Document

3(B). Specific Experience

Details of similar assignments undertaken in the previous seven years

(In case of joint venture of two or more firms to be filled separately for each constituent member)

Assignment name:	Approx. value of the contract (in current NRs; US\$ or Euro) ² :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment: Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.	

Firm's Name: _____

² Consultant should state value in the currency as mentioned in the contract

Standard EOI Document

3(C). Geographic Experience

Experience of working in similar geographic region or country

(In case of joint venture of two or more firms to be filled separately for each constituent member)

No	<i>Name of the Project</i>	<i>Location (Country/ Region)</i>	<i>Execution Year and Duration</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			

4. Capacity

4(A). Financial Capacity

(In case of joint venture of two or more firms to be filled separately for each constituent member)

Annual Turnover	
Year	Amount Currency

- Average Annual Turnover

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(Note: Supporting documents for Average Turnover should be submitted for the above.)

Standard EOI Document

4(B). Infrastructure/equipment related to the proposed assignment³

No	Infrastructure/equipment Required	Requirements Description
1.		
2.		
3.		
4.		
5.		

³ Delete this table if infrastructure/equipment for the proposed assignment is not required.

Standard EOI Document

5. Key Experts *(Include details of Key Experts only)*

(In case of joint venture of two or more firms to be filled separately for each constituent member)

SN	Name	Position	Highest Qualification	Work Experience (in year)	Specific Work Experience (in year)	Nationality
1						
2						
3						
4						
5						

(Please insert more rows as necessary)

Evaluation of Firm's EOI Application

A firm's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria. A maximum of 6 consultants shall be short listed.

i) Eligibility & Completeness Test

S.No.	Criteria Title	Compliance	Status
1	Corporate Registration	Yes/No	Pass/Fail
2	Tax Clearance of F/Y:- 2080/81	Yes/No	Pass/Fail
3	VAT/PAN Registration	Yes/No	Pass/Fail
4	EOI Form 1: Letter of Application	Yes/No	Pass/Fail
5	EOI Form 2: Applicant's Information Form	Yes/No	Pass/Fail
6	EOI Form 3: Experience (3(A) and 3(B))	Yes/No	Pass/Fail
7	EOI Form 4: Capacity	Yes/No	Pass/Fail
8	EOI Form 5: Qualification of Key Experts	Yes/No	Pass/Fail
9	In case of a natural person or firm/institution/company which is already declared blacklisted and ineligible by the GoN, any other new or existing firm/institution/company owned partially or fully by such Natural person or Owner or Board of director of blacklisted firm/institution/company; shall not be eligible Firm	Yes/No	Pass/Fail
10	If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution/company or any partner of JV shall not be eligible to participate in procurement process till the concerned Court has not issue the decision of clearance against the corruption charges.	Yes/No	Pass/Fail

Note 1: Firms can form a joint venture (JV). The EOI must clearly mention the name of the leading firm with financial liabilities.

Note 2: Maximum no. of JV firms will be Three (3).

Note 3: The same form shall not be allowed to submit Eoi individually and in JV for same package. And JV with more than one firm will also not be allowed for same package.

ii) Evaluation Criteria

A. Qualification:

S.N.	Description	Minimum Requirement
1.	Qualification of Key Experts (11 marks)	1. Team Leader / Construction Manager: Master degree in any civil engineering related Subject. 2. Senior Bridge Design Engineer: Master Degree in Structural Engineering. 3. Hydrologist: Master Degree in Hydrology or equivalent. 4. Geo-technical Engineer: Master Degree in Geotechnical Engineering. 5. Geologist: Master Degree in Geology 6. Bridge Engineer: Bachelor' Degree in Civil Engineering



2.	General Experience of Key Experts) (14 marks)	1. Team Leader / Construction Manager : General Experience of 15 years 2. Senior Bridge Design Engineer: General Experience of 10 years 3. Hydrologist : General Experience of 10 years 4. Geo-technical Engineer : General Experience of 10 years 5. Geologist: General Experience of 10 years 6. Bridge Engineer: General Experience of 7 years
3.	Specific Experience of Key Experts (25 marks)	1. Team Leader / Construction Manager : 7 years of Specific Experience in roads and bridges 2. Senior Bridge Design Engineer: 5 years of Specific experience in bridge design 3. Hydrologist : 5 years of Specific experience in bridge design 4. Geo-technical Engineer : 5 years of Specific experience in bridge design 5. Geologist: 5 years of Specific experience in bridge design 6. Bridge Engineer: 5 years of Specific experience in bridge design

Score : 50.0

B. Experience

S.No.	Description	Requirement	
		Minimum	Preferable
1.	General experience of Consulting Firm (10 marks)	Minimum 5 Nos of DPR Preparation of any kind of infrastructure. (completed within last 7 years)	Preferable 10 Nos. of DPR Preparation of any kind of infrastructure. (completed within last 7 years)
2.	Specific Experience of Consulting Firm within last 7 years (20 marks)	Minimum 5 Nos of DPR Preparation of bridge & Supervision of Bridge Site. (completed within last 7 years)	Preferable 10 Nos. of DPR Preparation of bridge & Supervision of Bridge Site. (completed within last 7 years)
3.	Similar Geographical Work experience: (10 marks)	Minimum Work experience in 5 districts of Koshi Province.	Preferable Work experience in 10 districts of Koshi Province.

Score: 40.0



C. Capacity

S.No.	Description	Minimum Requirement
1.	Financial Capacity. (5 marks)	Average turnover of best four fiscal years in consulting services in last 7 years should be, AAT $\geq$ NRs. 18 Million
2.	Infrastructure/equipment related to the proposed assignment. (2 marks)	Total Station-1 Nos. Level -1 Nos.
3.	Number of Regular Professional Staff (3 marks)	Senior Bridge Design Engineer- 1 Nos. Geo-technical Engineer- 1 Nos.

Score :10.0

Minimum score to pass the EOI is: 60

Note : If the corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such consultant's proposal shall be excluded during the evaluation

Act. Dir.