

**EMBASSY OF INDIA
KATHMANDU**

TENDER NOTICE

The Embassy of India, Kathmandu invites sealed tenders for the following work:-

Ser. No.	Category of Work	Quantity (Nos)	Earnest Money Deposit (in INR)	Date and time of availability of tenders	Last date and time of submission of tenders	Date and time of opening of tender
1	Supply of Scorpio DC Pick-Up	45	36,00,000/-	29 Jul 2026 to 11 Aug 2026 (between 1000 - 1700 hrs)	12 Aug 2026 upto 1200 hrs	12 Aug 2026 (1500 hrs)
	Supply of Bolero DC Pick-Up	50				
	Supply of Bolero Hard Top Jeep	10				

Terms and conditions:

1. Tender document can be obtained from Embassy of India, 336 Kapurdhara Marg, P.O. Box No. 292, Kathmandu from **29 Jul 2026 to 11 Aug 2026** during 1000 hrs to 1700 hrs. The tender document can be downloaded from the website of Embassy of India, Kathmandu at www.indembkathmandu.gov.in and Central Public Procurement Portal at www.eprocure.gov.in.
2. Duly completed tender documents shall be submitted to the Embassy of India, Kathmandu.

**Presiding Officer
Purchasing Committee
Embassy of India, Kathmandu**

**EMBASSY OF INDIA
KATHMANDU, NEPAL
(DEFENCE WING)**

TENDER DOCUMENT

FOR

**SUPPLY OF 45 UNITS OF SCORPIO DC PICK-UP,
50 UNITS OF BOLERO DC PICK-UP & 10 UNITS
OF BOLERO HARD TOP JEEP**

TO

EMBASSY OF INDIA, KATHMANDU

FORM OF AGREEMENT

THIS AGREEMENT is made on the day _____ 2026 between Embassy of India, Kathmandu, Nepal (hereinafter referred to as "**the Buyer**") of the one part and hereinafter called "**the Supplier**") of the other part.

WHEREAS the Buyer is desirous of procurement of **45 Units of Scorpio DC Pick-Up, 50 Units of Bolero DC Pick-Up & 10 Units of Bolero Hard Top Jeep** (in accordance with all the requirements as set out in the contract.

AND WHEREAS the Supplier/s has submitted tender and the Buyer has accepted the tender submitted by Supplier/s for:

- (i) Total amount of INR _____ (Indian Rupees only) towards basic price of **45 Units of Scorpio DC Pick-Up, 50 Units of Bolero DC Pick-Up & 10 Units of Bolero Hard Top Jeep**.

In respect to Clearing, Forwarding and Transportation charges of the vehicles at Embassy of India, Kathmandu, if any, should be included in the bid itself. No extra amount will be paid for cost of painting, spares, tools or accessories to be supplied along with the vehicles.

The whole supply comprised in this Agreement shall be completed **within 20 days** from placing of order. The maintenance service provided to maintain the vehicles in good order for the specified Warranty period from the date of supply in conformity in all respects with provisions of the agreement.

- (i) **Performance Security:** The Supplier shall submit 5% of Tendered Cost before the award of work in the form of a Bank Guarantee from Nationalized / Commercial / Scheduled Bank registered in Nepal valid for a period of sixty days beyond the date of the completion of all the contractual obligations of the Supplier under the contract and shall be discharged after completion of work.

- (ii) **Retention money:** 5% of contract amount shall be retained by the buyer (in form of Bank Guarantee to be submitted by the Supplier/s for the contract amount) till the defect liability period is over.

- (iii) **Liquidated Damages:** In case of delay in delivery of vehicles, by the stipulated date, the supplier shall be liable to pay delayed charges @ 0.1% of the value of supply order for each day of delay, subject to maximum of 10%.

- (iv) **Defect Liability Period:** The Defect Liability Period against all manufacturing defects for the vehicles shall be 1 year from the date of supply or provided by the Original Equipment Manufacturer (OEM) whichever is more. The supplier shall ensure free maintenance on site for 1 year from the date of supply. Preferably the supplier shall have authorised service provider in Nepal.

- (v) **Payment Modalities:** The payment shall be made by SBI Cheque in favour of the manufacturer drawn on State Bank of India, payable at par anywhere in India after satisfactory delivery of the vehicles at the Embassy of India, Kathmandu. Clearing, Forwarding and Transportation charges of the vehicles at Embassy of India, Kathmandu, if any, should be included in the bid itself.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the terms and conditions of agreement hereinafter referred to.
2. The agreement shall consist of this Form of Agreement, and the following documents, all of which by this reference are incorporated herein and shall form part thereof:
 - a. Tender Press Notice.
 - b. Instructions to Bidders.
 - c. Terms and Conditions.
 - d. Form of Tender.
 - e. Acceptance of Tender.
 - f. Earnest Money Deposit.
 - g. Explanatory notes, correspondences and/or minutes of meetings (If any).
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities or discrepancies the terms and conditions of the tender document shall be final.
4. In consideration of the payment to be made by the Buyer to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Buyer to deliver, complete and maintain the vehicles in conformity in all respects with the provisions of the agreement.
5. The Buyer hereby covenants to pay the Supplier in consideration of the supply, delivery and maintenance, the price at the time and in the manner prescribed by the agreement.

IN WITNESS WHEREOF the parties hereto have caused their respective Common Seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day month and year first above written.

Signed, Sealed and Delivered at Kathmandu by the said :

For and on behalf of
Embassy of India

For and on behalf of

**Presiding Officer
Purchasing Committee
Embassy of India, Kathmandu
(Buyer)**

(Supplier)

Witnesses:

- 1.
- 2.

INSTRUCTIONS TO BIDDERS

- (i) **Scope of the bid:** Supply and delivery of vehicles to Embassy of India (Defence Wing), Kathmandu. The supply shall be made in the following manner:-

Delivery period	Units to be supplied
Within 20 days from the date of award of work	45 Units of Scorpio DC Pick-Up, 50 Units of Bolero DC Pick-Up & 10 Units of Bolero Hard Top Jeep

The supplier must adhere to the above timelines else the penalty of 0.1% of the contract amount per day would be levied in case of delay including annulling of the contract, subject to maximum 10% of tender cost.

- (ii) **Tender Document:** Tender document can be obtained from Embassy of India, 336 Kapurdhara Marg, P.O. Box No. 292, Kathmandu from **29 Jul 2026 to 11 Aug 2026** during 1000 hrs to 1700 hrs. The tender document can be downloaded from the website of Embassy of India, Kathmandu at www.indembkathmandu.gov.in and Central Public Procurement Portal at www.eprocure.gov.in.
- (iii) **Eligibility Criteria:** Only Original Manufacturers / Authorised dealers of Indian manufactured vehicles with 5 years of manufacturing / dealership and having minimum experience of 3 years for supply of similar vehicles in last immediate 7 years are eligible to participate in the tender process.
- (iv) **Financial Statements:** Annual financial statements for last 05 years duly certified by CA to be submitted with technical bid. Must have average financial turnover of INR 3.60 Crore during immediate last 03 financial years. Should have not incurred losses in more than 02 years during the immediate last 05 financial years and no loss in immediate previous financial year.
- (v) **Solvency:** Must have solvency of INR 4.80 Crore duly certified by bank. The solvency certificate should not be older than 06 months as on date of application.
- (vi) **Single Stage - Two Bid System:** The bids are called in Single Stage with two Bid system: Part I - Technical Bid and Part II - Financial Bid. Technical Bid of only those bidders shall be opened who will submit EMD and Financial Bid of only those bidders shall be opened who will qualify technically.
- (vii) **Performance Security:** 5% of the Tendered Cost before the award of work in the form of a Bank Guarantee from Nationalized / Commercial / Scheduled Bank registered in Nepal valid for a period of sixty days beyond the date of the completion of all the contractual obligations of the Supplier under the contract and shall be discharged after completion of work.
- (viii) **Time for Completion:** Time for supply of the vehicles is within 20 days from the date of award of work.
- (ix) **Payment Terms:** The payment shall be made by SBI Cheque in favour of the manufacturer drawn on State Bank of India, payable at par anywhere in India after satisfactory delivery of the vehicles at the Embassy of India, Kathmandu. Clearing, Forwarding and Transportation charges of the vehicles at Embassy of India, Kathmandu, if any, should be included in the bid itself.

- (x) **Defect Liability Period** - Vehicles to be supplied shall be under warranty period for at least 01year from the date of supply against all manufacturing defects. The supplier shall ensure free maintenance on site for 1 year from the date of supply. Preferably the bidder shall have authorised service provider in Nepal.
- (xi) **Certificate:** Bid should be accompanied by a duly attested copy of the certificate of dealership from the manufacturer company and the Government of Nepal.
- (xii) **Clarification:** Prospective bidders can obtain further information and any clarification regarding bidding document from Defence Wing, Embassy of India, 336 Kapurdhara Marg, P.O. Box No. 292, Kathmandu (phone# 4420128) from **29 Jul 2026 to 11 Aug 2026** during 1000 hrs to 1700 hrs.
- (xiii) **No. of bids per bidder:** Each bidder shall submit only one bid. A bidder who submits more than one bid shall be disqualified.
- (xiv) **Cost of bidding:** The bidder shall bear all the costs associated with the preparation and submission of bid and this Embassy shall in no case be responsible or liable to these costs.
- (xv) **Amendment of bidding document:** The Embassy may amend the bidding document by issuing Addenda, before the deadline for submission of bids.
- (xvi) **Language:** All documents relating to the bid shall be in English language.
- (xvii) **Earnest Money:** Deposit each bid shall be accompanied by Earnest Money Deposit of INR 36,00,000/- or NPR 57,60,000/- with the validity of 90 Days in the form of a bank draft in favour of Embassy of India, Kathmandu from a Nationalized/ Commercial/ Scheduled Bank registered in Nepal.
- (xviii) **Refund of Earnest Money:** Earnest Money Deposit of successful bidder/ supplier shall be released after 60 days on receipt of a request from the supplier after satisfactory delivery of vehicles. Earnest Money Deposit of unsuccessful bidders shall be returned in original after completing the process of evaluation of bids.
- (xix) **Place of Supply:** The Embassy of India, Kathmandu. No Transportation charges will be payable to the bidder.
- (xx) **Submission of Tender:** In two separate envelope in which Envelope-1 shall contain all the documents submission for Technical Bid including EMD. Completed tenders in all respects shall be sealed. Envelope-2 shall contain all the Financial Bid documents. Completed tenders in all respects shall be sealed. The completed tenders of sealed Envelope-1 and Envelope-2 in all respects shall be submitted in a sealed Envelope-3 which shall be superscribed "**TENDER FOR SUPPLY OF 45 UNITS OF SCORPIO DC PICK-UP, 50 UNITS OF BOLERO DC PICK-UP AND 10 UNITS OF BOLERO HARD TOP JEEP** " (One photocopy of the tender document should also be enclosed).
- (xxi) **Last Date for Submission of Tender:** Tenders shall be submitted **upto 1200 hrs of 12 Aug 2026**. Tenders shall be submitted to Embassy of India, 336 Kapurdhara Marg, P.O. Box No. 292, Kathmandu. Bids received after the stipulated time shall not be entertained.

- (xxii) **Contents of Bid:** The following documents and addenda, if any, shall form part of the tender for delivery of vehicles to Embassy of India, Kathmandu.

Envelope-1 (Technical Bid)

- (a) Tender Notice.
- (b) Instructions to bidders.
- (c) Terms and conditions.
- (d) Earnest Money Deposit.
- (f) Addenda, if any issued by Embassy of India.

Envelope-2 (Financial Bid)

- (f) Form of Bid.

- (xxiii) **Opening of Bids:** Bids shall be opened in the Embassy of India, Kathmandu at **1500 hrs on 12 Aug 2026.**

- (xxiv) The bidder shall sign each page of this document and no page of this document shall be removed by the bidder. Any cutting/ overwriting/ insertion shall also be attested by the bidder.

- (xxv) The Embassy reserves the right to reject or accept any application without assigning any reason.

TERMS & CONDITIONS

1. **Price:** The price shall be quoted excluding Indian Excise, Nepalese Customs and other duties. Embassy of India, Kathmandu shall issue necessary letter to the concerned tax authorities of India and Nepal regarding exemption from taxes and duties. Clearing, Forwarding and Transportation charges of the vehicles, if any, should be included in the bid itself. The supplier shall also submit original invoices and chassis number & engine number of all the vehicles well in advance to obtain necessary tax exemption from the relevant authorities of Government of Nepal.
2. **Currency:** All rates shall be quoted in Indian Rupees (INR 1.00 = NRs.1.60).
3. **Performance Guarantee:** Successful bidder shall have to deposit Performance Guarantee equal to 5% of the tendered cost of the vehicles from Nationalized / Commercial / Scheduled Bank registered in Nepal at the time of award of work.
4. **Pre-delivery Inspection:** The successful bidder shall conduct pre-delivery inspection of vehicles and remove all mechanical, electrical, and physical defects, if any, before delivery of the vehicles to the Embassy of India. The bidder shall submit the internal Inspection Report of the company along with the supplies before claiming the payment.
5. **Inspection by Embassy:** Embassy of India, Kathmandu shall also undertake physical inspection of vehicles through its representatives before taking their delivery. This shall, however, not be treated as discharge of the responsibility of suppliers for pre-delivery inspection of the vehicles.
6. **Delivery:** Successful bidder shall be required to deliver the vehicles complete in all respect in ready to use condition within **20 days** from and including the date of the award of work. The supplier must adhere to the above timelines.
7. **Liquidated Damages:** In case of delay in delivery of vehicles by the stipulated date, if any, the supplier shall be liable to pay a penalty of 0.1% of the value of supply order for each day of delay, subject to maximum of 10%.
8. **Retention money:** 5% of contract amount shall be retained by the buyer (in form of Bank Guarantee to be submitted by the Supplier/s for the contract amount) till the defect liability period of one year is over.
9. **Payment:** The payment shall be made by SBI Cheque in favour of the manufacturer drawn on State Bank of India, payable at par anywhere in India after satisfactory delivery of the vehicles at the Embassy of India, Kathmandu. Clearing, Forwarding and Transportation charges of the vehicles at Embassy of India, Kathmandu, if any, should be included in the bid itself.
10. **Warranty:** The supplier shall provide warranty of vehicles against manufacturing defects and free services for a period of one year or 25,000 km of the vehicles whichever is later or more if provided by the manufacturer.
11. **Refund of Earnest Money and Performance Guarantee:** Earnest Money and Performance Guarantee deposited by the supplier shall be released after 60 days on receipt of a request from the Supplier after satisfactory delivery of vehicles complete in all respects in ready to use condition. This shall be subject to deduction of liquidated damages (if any) imposed on the bidder as stipulated at serial number 7 of these terms and conditions.

FORM OF TENDER-TECHNICAL BID
(To be submitted in separate sealed cover)

Technical Specifications of Scorpio DC Pick-Up

Sl. No.	Description	Technical Specifications	Specifications of the vehicle quoted in the bid
1.	Vehicle Type	Double Cab Pickup High End	
2.	Engine	4 Cylinder Turbocharged Diesel	
3.	Displacement (CC)	Minimum 1850	
4.	Power (bhp)	Minimum 140	
5.	Torque (NM)	Minimum 300	
6.	Gears	Minimum 5 forward + 1 reverse	
7.	Drive Train	4x4 (High & Low Range)	
8.	Wheelbase (mm)	Minimum 3000	
9.	Ground Clearance (mm)	Minimum 200	
10.	Turning Radius	Maximum 7m	
11.	No of Doors	4	
12.	Seating Capacity	1+4	
13.	Wheel Type	Alloy Wheels or Steel Rim with Full Wheel Caps	
14.	Tyre Type	Radial Tubeless, Standard size with 1 spare	
15.	Front Brake Type	Disc	
16.	Rear Brake Type	Disc/ Drum	
17.	Front Suspension	Independent, wishbone type	
18.	Rear Suspension	Leaf spring with shock absorber	
19.	Fuel Tank Capacity	Minimum 70 Liters	
20.	Steering Type	Power Steering	
21.	Features	Dual Airbags	
		ABS	
		Collapseable steering column	
		Air Conditioning	
		Minimum Audio system with Bluetooth/ USB/ AUX or better	
		Power Window	
22.	Color	Olive Green (Metallic)	
23.	Emission standard	BSVI/EURO 6 or better	
24.	Accessories	Standard fog light, standard tool kit (comprising Hydraulic Jack, Lever, Wheel Brush, Standard Wrench Sets and Fire Extinguisher 1 kg)	
25.	Terms & Condition	The selected vehicles should have an established servicing and after-sales support network in Nepal to ensure timely maintenance	

Technical Specifications of Bolero Dc Pick-Up

Sl. No.	Description		Technical Specifications	Specifications of the vehicle quoted in the bid
1.	Engine	Model	Minimum 4 Cylinder Turbocharged Diesel Engine	
		Displacement	Minimum 2500 CC	
		Power	Minimum 60 HP @rated RPM	
		Torque	Minimum 190 Nm@ Rated RPM	
2.	Emission Standard		BSVI/EURO 6 or better	
3.	Clutch		Single plate dry friction type	
4.	Gear		Synchromesh, Minimum 4 forward and 1 reverse	
5.	Drive type		4x4	
6.	Seating Capacity		1+4	
7.	Steering Type		Power Steering	
8.	Suspension System		Leaf spring or better	
9.	Brake		Disc brake at front, drum brake at rear side and spring actuated brake acting on rear wheel type parking brake	
10.	Wheel & Types		Standard size with 1 spare	
11.	Fuel Tank Capacity		Minimum 45 Liters	
12.	Ground Clearance		Minimum 185 mm	
13.	Features	Cabin	Double Cab	
		HVAC	Must be provided	
		Seats	Adjustable driver seat and standard passenger seats	
		Seat Belts	Must be provided (front seats)	
		Fog Light	Standard fog light must be provided	
		Stereo System	Standard Stereo with FM and USB function must be provided	
14.	Color		Olive Green (Metallic)	
15.	Manual		User/Operator Manual, Maintenance Manual and Spare Parts Manual must be provided (All in English)	
16.	Accessories		Standard Tool Kit (comprising Hydraulic Jack, Lever, Wheel Brush, Standard Wrench Sets and Fire Extinguisher 1 kg)	
17.	Terms & Condition		The selected vehicles should have an established servicing and after-sales support network in Nepal to ensure timely maintenance	

Technical Specifications of Bolero Hard Top Jeep

Sl. No.	Description		Technical Specifications	Specifications of the vehicle quoted in the bid
1.	Engine	Model	Minimum 3 Cylinder Turbocharged Diesel Engine, 4 Stroke Turbocharged Compression Ignition	
		Displacement	Minimum 1490 CC	
		Power	Minimum 95 HP @rated RPM	
		Torque	Minimum 250 Nm@ Rated RPM	
2.	Emission Standard		BSVI/EURO 6 or better	
3.	Clutch		Single plate dry diaphragm type	
4.	Gear		Synchromesh, Minimum 5 forward and 1 reverse	
5.	Drive type		Minimum 2WD	
6.	Steering Type		Hydraulic Power Steering	
7.	Suspension System		Front: Double Wishbone with Coil Springs, MTV-CL with FDD	
			Rear: Multi Link suspension with Coil Springs, MTV-CL	
8.	Brake		Front Ventilated Disc, Rear Drum with ABS and EBD	
9.	Wheel & Types		Standard size with 1 spare	
10.	Fuel Tank Capacity		Minimum 50 Liters	
11.	Seating Capacity		Minimum 7 seaters including driver	
12.	No of Doors		5 doors	
13.	Turning Radius		Maximum 6 Meters	
14.	Ground Clearance		Minimum 180 mm	
15.	Features		SUV Body	
			HVAC	
			Tilting Steering	
			Seat Belts (front seats)	
			Standard fog lights	
			Dual Front Airbags	
			Standard Stereo System with FM and USB	
14.	Color		Olive Green (Metallic)	
15.	Manual		Should provide User/Operator Manual, Maintenance Manual and Spare Parts Manual (English)	
16.	Accessories		Hydraulic Jack, Lever, Wheel Brush, Standard Wrench Set, Fire Extinguisher (1 kg)	
17.	Terms & Condition		Should have established servicing & after-sales support network in Nepal.	

FORM OF TENDER - FINANCIAL BID
(To be submitted in separate sealed cover)

Price of Vehicles

Sl. No	Description of item	Quantity	Rate per unit (in INR both in figures and in words)	Total price (in INR both in figures and in words)
1.	Scorpio DC Pick-Up with minimum specifications as given above	45 Units		
	Bolero DC Pick-Up with minimum specifications as given above	50 Units		
	Bolero Hard Top Jeep with minimum specifications as given above	10 Units		
2.	Clearing, Forwarding and Transportation Charges as per actuals			
	Total			

Note: Only basic price (excluding taxes and duties) should be quoted against serial number 1 and clearing, forwarding & Transportation charges mentioned at serial number 2 shall be included in the bid itself.

The manufacturer's warranty should be quoted below: