

**Embassy of India**  
**Kathmandu**

**NOTICE INVITING BIDS**

1. Embassy of India invites sealed tenders from establishments/reputed transport agencies under two bid systems (Technical and Financial Bid) for providing rates for journey to various locations by Bus/Truck for use by Embassy of India, Kathmandu.
2. Information regarding locations & other details are available on website [www.indembkathmandu.gov.in](http://www.indembkathmandu.gov.in). Further details and any other relevant information in this regard can be obtained from O/o Military Pension Branch, Defence Wing, Embassy of India, Kathmandu.
3. Last date for receipt of sealed bids will be 1700 hrs on 08 Jan 2020.
4. The Embassy of India reserves the right to reject/ cancel any or all bids without assigning any reason.

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**Asst Military Attaché (P)**  
**Embassy of India, Kathmandu**

**Military Pension Branch**  
**Embassy of India**  
**Kathmandu**

**NOTICE INVITING QUOTATIONS**

Embassy of India invites sealed tenders from establishments/reputed transport agencies under two bid systems (Technical and Financial Bid) for providing rates for journey to various locations by Bus/Truck for use by Embassy of India, Kathmandu. The details of locations alongwith other details are as under:-

S/No	Location		Type of Vehicle	Approx number of staff and details of stores to be carried.	* Rate per KM/hour (inclusive of waiting charges/night charges).
	From	To			
1.	Military Pension Branch, Eol, Kathmandu.	Bharatpur, Butwal, Dang, Surkhet, Kohalpur, Mahendranagar, Gulmi, Arghakhanchi and back.	Bus/ Mini Bus	Minimum 15 persons seating capacity & approx 1200-1500kg stores in boxes of appx size 28"x16"x18"	
2.	Pension Paying Office Dharan	Diktel, Okhaldhunga, Bhojpur, Tehrathum, Taplejung, Ilam, Jhapa and back.	Bus/ Mini Bus	Minimum 10 persons seating capacity & approx 1000kg stores in boxes of appx size 28"x16"x18"	
3.	Pension Paying Office, Pokhara	Baglung, Beni, Walling, Palpa, Gorkha, Turture, Besisahar and back.	Bus/ Mini Bus	Minimum 15 persons seating capacity & approx 1200-1500kg stores in boxes of appx size 28"x16"x18"	
4.	Pension Paying Office Dharan	Bengdubi, India and back.	Truck/Mini Truck (preferably covered body)	Minimum 02 persons seating capacity with approx 2500 Kg of Medical Stores.	
5.	Pension Paying Office, Pokhara	Bengdubi, India and back.	Truck/Mini Truck (preferably covered body)	Minimum 02 persons seating capacity with approx 2500 Kg of Medical Stores.	

\* Rate should be quoted for each types of vehicles i.e Bus, Minibus, Truck ( weight bearing 2.5, 3 & 5 Ton).

\* Rates will be valid for a period of three months i.e till Mar 2020.

Interested parties are requested to contact O/o Military Pension Branch, Defence Wing, Embassy of India, Kathmandu (Ph. 4001787) between 10.00 A.M. to 4.00 P.M. Last date for receipt of sealed quotations will be 17.00 hrs on 08 Jan 2020 in the drop box located at MPB, Eol, Kathmandu.

The Embassy of India reserves the right to reject/cancel any or all bids without assigning any reason.

Asst Military Attache(P)  
Embassy of India, Kathmandu

**Pre-Qualification/Evaluation/Exclusion Criteria**

Sl	Particulars	Details	Remarks
1	<b>Experience</b>	(a) The contractor should have experience of minimum five years in such type of work.  (b) Preference will be given to those contractors which has experience in working with Diplomatic Missions/Govt. Departments/ reputed private institutions.	
2	<b>PAN No./Registration No.</b>	The contractor should have a valid PAN number and Registration Number. Documentary proof is to be attached.	
3	<b>Minimum fleet of vehicles &amp; Certificates</b>	The agency should have minimum fleet of 05 vehicles. The vehicles should be in a good condition. The following certificates should be enclosed in r/o each vehicles :- <ul style="list-style-type: none"><li>• Road worthiness certificate.</li><li>• No Blacklisting of firm/vehicles.</li></ul>	
4	<b>Turnover</b>	The contractor should have a minimum turnover of NRs. 10 lakhs or more per year (copies of last three years turnover documentary proof is required)	
5	<b>VAT</b>	Certificate that they pay VAT regularly and their VAT dues are cleared	
<b>NOTE :</b> Unprecedented situation: If after opening of financial bids it is found that there are more than one lowest bidders, in that case preference will be given to those agencies which scores more evaluation marks in the technical bids.			